

Lender Registration Process for pms® members



	New User	Existing User
Abbey for Intermediaries	Send an email to: box7300salesadmin@abbey.com. Advise them of your company name, FSA number, and the advisers you wish to register. Advise them that you wish to submit business via pms®. Abbey will contact you with a registration and terms of business, which is to be completed in full Registration helpline – 0141 275 7900.	Send an email to box7300salesadmin@abbey.com confirming the companies FSA number, company name and the adviser who wishes to use pms®. Registration helpline – 0141 275 7900.
Accord Mortgages	Register on website – www.accordmortgages.com - click on register. Takes approx 48 hours.	Contact local BDM to amend (list available on www.accordmortgages.com).
Alliance & Leicester	Visit www.al.intermediary.co.uk for full instructions on how to register as a new user.	Visit www.al.intermediary.co.uk for full instructions on how to change your payment route.
BM Solutions	Go on to the website – www.bmsolutions.co.uk and click on register. Follow the instructions. An email will be received two hours later confirming token number, go back in to the website and use the information to get a user ID.	Go in to login on the website – www.bmsolutions.co.uk. Choose pms® in the drop down box.
C&G for Intermediaries	Go to the lenders website – www.cheltglos-intermediaries.co.uk, click on 'caseflow' and then new user, complete registration form and create own user ID and password. Caseflow Technical Helpdesk – 0845 603 6082.	Select PMS as the payment route when submitting an online application on 'caseflow' alternatively if paper based application submit with a yellow sticker. Caseflow Technical Helpdesk – 0845 603 6082.
Chelsea Building Society	Register on the website – www.thechelsea.co.uk – Go on to registration icon. Enter FSA number, company contact details – submit application – submit payment route.	Indicate on application form the preferred route.
Coventry Intermediaries	Contact Intermediary Sales Unit on 0845 757 3612. FSA number required. If: DA – nominate the chosen route, AR – deal with the principle.	Principle to contact 0845 757 3612 or email intermediaries@thecoventry.co.uk.
Halifax Intermediaries	Go to www.halifax-intermediaries.co.uk click on contact us button select email address relevant to your geographical location. Advise them of your company FSA number and the advisers you wish to register. Advise them you wish to register via pms®. Halifax will contact you to discuss the registration process in full.	Go to www.halifax-intermediaries.co.uk click on contact us button select email address relevant to your geographical location. Advise them that you wish to change your payment route to pms® the advisers you wish to change. Halifax will contact you to confirm the details.
Hinckley & Rugby Building Society	Application form submitted with yellow sticker.	Application form submitted with yellow sticker.
Ipswich Building Society	Application form submitted with yellow sticker.	Application form submitted with yellow sticker.
ITL Mortgages	Register on the website www.itlmortgages.com.	Select pms® when submitting an online application.
Leeds Building Society	Register on website – www.leedsintroducer.co.uk.	Application form submitted with yellow sticker. If online, select pms® as the payment route.
Nationwide for Intermediaries	Register on the website www.nationwide-intermediary.co.uk.	Log in on 'e services' on the website www.nationwide-intermediary.co.uk. Select 'manage my details'. Select the submission routes tab and add pms®.
NatWest Intermediary Solutions	Telephone 0845 900 1110. Advise new Broker user and request to be added to pms®.	Telephone 0845 900 1110 or email partners@rbsip.com, or fax request for an application form.
Northern Rock	Contact intermediary sales unit on 0845 600 1516. Registration form emailed to you and put in touch with local BDM.	Contact intermediary sales unit on 0845 600 1516. Arrange for BDM to arrange pms® reference number.
Platform	Register via website – www.platform.co.uk – select registration – enter requested details – FSA number, contact details. Linked to FSA register, registered.	Indication on application form the preferred route, all are listed.
Principality Building Society	Register on website – www.principalitybrokerpoint.co.uk. Click on how to register. Completed form and email to brokerpoint@principality.co.uk	If online – specify in dev notes that wish to go through pms®. Application form submitted with yellow sticker.
Progressive Building Society	Ring lender direct on 02890 244 926.	Application form submitted with a yellow sticker.
Skipton Building Society	Application form submitted with yellow sticker. Indicate on application form the preferred route.	Application form submitted with yellow sticker. Indicate on application form the preferred route.
The Mortgage Works	Go on to the website – www.themortgageworks.co.uk. Click on 'intermediaries unregistered'. Click on downloads and literature, the click on broker registration form.	Indicate pms® on drop down box on online applications.
Woolwich	Call 0845 672 4448 who will email a registration form through. Ensure pms® is chose as the mortgage club (24 hour turnaround).	Call 0845 672 4448 and request pms® to be added as a payment route (24 hour turnaround).

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